

The Institutes' Middle East Programs Waiver Form



For approval, please submit:

1. The completed application.
2. An official transcript for the certificate. No photocopies, facsimiles, screenshots, or forwarded emails will be accepted.
3. A \$75 (U.S. dollars) processing fee for each individual exemption.

Send to:

The Institutes 720 Providence Road, Suite 100
 Attn: Assessments Malvern, PA 19355-3433

Assessments@TheInstitutes.org

Important Information

- Because of the dynamic nature of The Institutes' courses and programs, and those of the granting organization, exemptions granted are subject to continuous review and may change without notice at any time.
- Please allow 10 business days for processing once all documentation has been received.
- There is a \$75 fee for each exemption. For example, to waive all three courses of Claims, Risk Management, and Underwriting, the cost totals \$225.
- **After your waiver is approved, The Institutes will contact you for payment of the waiver fee via credit card.**

Applicant's Full Name: _____
(Last) (First) (Middle Initial)

If your transcript is under a different last name, please indicate that name here: _____

Applicant's Student ID Number from The Institutes: _____

Employer: _____ Address: _____

City: _____ Country: _____ International Postal Code: _____

Home Address Business Address

Daytime Telephone: _____ Email Address: _____

(Included Country Code)

Transcript has been ordered. Enclosed is my check or money order, made payable to The Institutes.

Once approved, the below course exemptions will be applied to qualifying Institutes' Middle East certificate programs, the Diploma in Risk and Insurance (DRI) and the Associateship in Risk and Insurance (ARI).

Organization	Professional Designation	Exemption Granted for	Requested Exemption
Chartered Insurance Institutes, UK (CII)	Certificate in Insurance (Cert CII)	Claims Course Requirement	<input type="checkbox"/>
		----- Risk Management Course Requirement	<input type="checkbox"/>
		----- Underwriting Course Requirement	<input type="checkbox"/>